



BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

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TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

REQUEST FOR QUALIFICATIONS FOR THE LOWER SPRINGBORO ROAD WATERLINE PROJECT

Sealed professional engineering qualifications for the Lower Springboro Road Waterline Project will be received by the Warren County Water and Sewer Department, Warren County, Ohio, 406 Justice Drive, Lebanon, Ohio, 45036, until 5:00 p.m., Friday, May 19, 2017.

The County will procure the services of a professional engineering firm to prepare and develop detailed construction drawings, specifications, and surveying services for construction of approximately 18,000 feet of 8-inch C900 PVC waterline extending from Lower Springboro Road to Corwin Avenue. The engineering contract value is estimated at \$110,000.

Interest providers may obtain details of the project and instructions for submitting their qualifications by accessing the full public announcement posted on the Warren County Government Web Site at the following address

<http://www.co.warren.oh.us/commissioners/Resources/Bids/Default.aspx>. Questions regarding the project or submittal should be directed to Chris Brausch, P.E., Water and Sewer Department Director by email at chris.brausch@co.warren.oh.us

Please contact the Warren County Office of Management and Budget Financial Division at 513-695-1947 if you have trouble with this procedure or if you need additional information on accessing bid project information on our website.

By order of the Board of County Commissioners, Warren County, Ohio.

Tina Osborne, Clerk

PUBLIC ANNOUNCEMENT

Request for Qualifications - Consultant Engineering Services LOWER SPRINGBORO ROAD WATERLINE PROJECT

APRIL 11, 2017

The Warren County Board of Commissioners will procure the services of a consulting engineering firm to prepare and develop detailed construction drawings, specifications, and surveying services for the construction of approximately 18,000 feet of 8-inch C900 PVC waterline extending from Lower Springboro Road to Corwin Avenue as shown in **Figure 1**.

Consulting engineering firms are invited to submit their qualifications for consideration during our review and selection process. The engineering contract value is budgeted at \$110,000. The anticipated construction cost of the improvements is \$800,000 to \$1,000,000. A description of required services and project schedule are as follows.

REQUIRED SERVICES

The scope of work shall be limited to the preparation of design drawings and specifications with no bidding or construction services. The following services to be provided may include, but are not be limited to, the below items.

Task 1 - Survey & Basemap

Obtain and review existing GIS mapping, aerial photography, property ownership data, water distribution information, and sewer system information from the Warren County Water and Sewer Department.

Perform the necessary surveys and field verifications of the proposed area of construction for rights-of-ways, utilities, elevations, topography, easements and property boundaries for design purposes.

Create water main design basemap using existing documents and data obtained from field survey.

Task 2 – Design

Construction Drawings -Prepare detailed construction plans and drawings in accordance with design requirements established by the "Rules and Regulations" of the Warren County Water and Sewer Department which shall include, but not be limited to the following:

- a) Identify all existing public utilities within the project area.
- b) Coordinate the alignment and location of the water mains with the Water and Sewer Department to insure compatibility with County requirements.

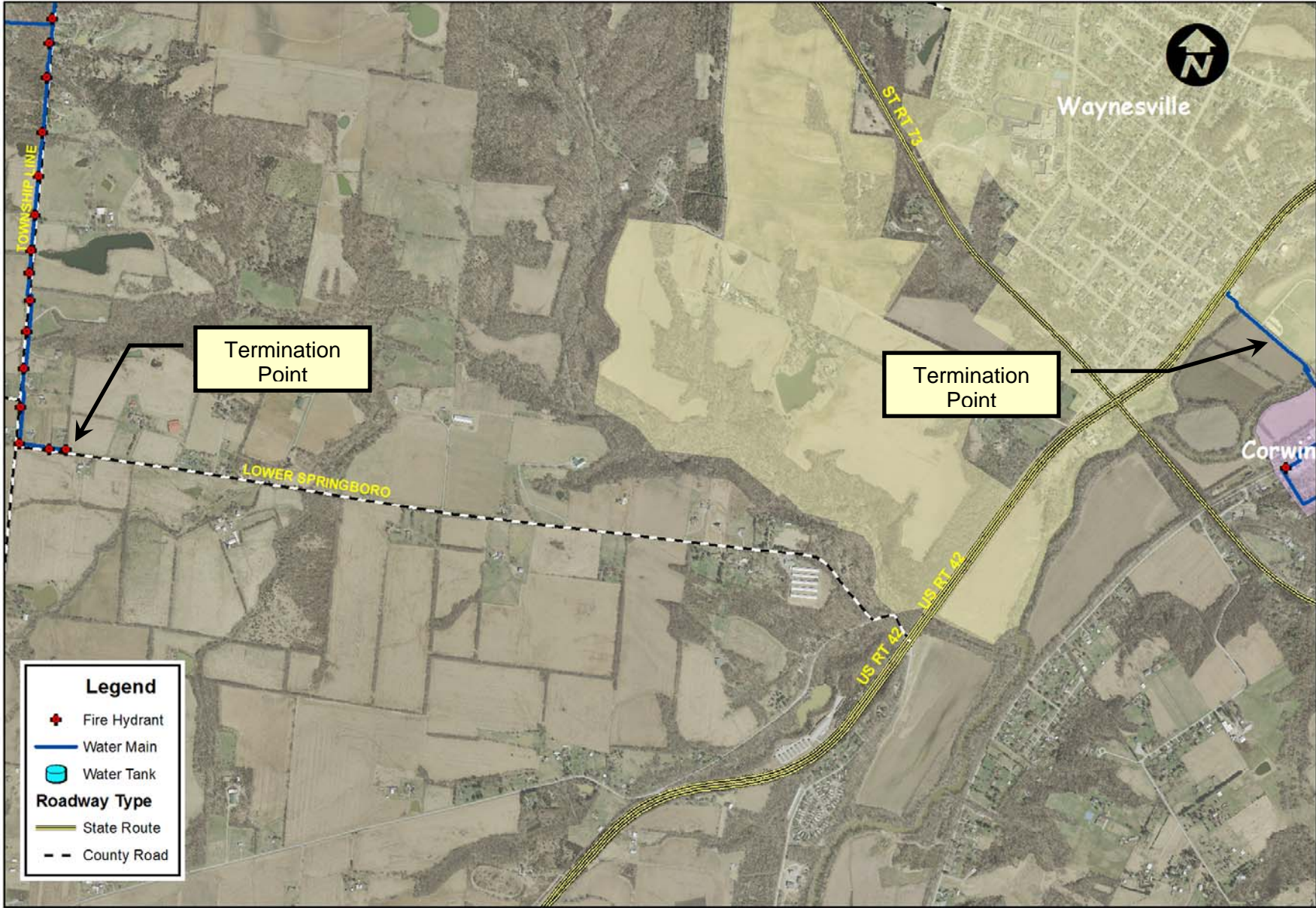


FIGURE 1
Lower Springboro Road

Disclaimer The provider makes no warranty on representation with respect to this information, its quality or suitability for a particular purpose. This information is provided AS IS, and the requester assumes the entire risk as to its quality, suitability and accuracy.

The provider will not be liable for direct, indirect, incidental, or consequential damages resulting from any defect in the information. The provider shall have no liability for any other information, programs or data used with or combined with the requested information including the cost of recovering information, programs or data.

- c) Identify property owners by owner and parcel (sidwell) number.
- d) Locate and identify, through field or aerial survey, all structures and surface improvements (culverts, power poles, sidewalks, driveways, mailboxes, yard trees and appurtenances) within the construction limits.
- e) Prior to the completion of construction drawings, the County Engineer, Village of Corwin, and Wayne Township Roadway Department must be contacted regarding the location of the proposed improvements, extent of work within the roadway, and the methods of restoration.

Specifications

- a) Warren County Division 00 – Division 00 Bidding/Contract documents shall be developed by the County.

Review Meetings – Meeting shall include as a minimum the following:

- a) Meet with the County before the start of the survey to discuss existing utilities and identify water line route.
- b) Review meetings at 50-percent, and 90-percent stages to review plans, specifications and other documents. (Allowance for a total of 4 meetings)

Opinion of Probable Construction Cost – Prepare and submit engineer's opinion of probable construction cost based on approved plans.

Permits - Prepare and provide to the County detailed plans, completed data sheets, and permit application forms for the County's submittal to the Ohio Environmental Protection Agency for the Permit to Install. Make all changes for alterations necessary to obtain Ohio EPA's permits and approvals. All other permit applications to be completed by Warren County.

Task 3 - Bidding Services - (Not to be performed)

Task 4 – Construction Services- Prepare and provide one set of reproducible mylar record drawings showing those changes made during the construction process, based on the marked-up prints, drawings, field survey, and other data furnished by the County Inspector and the contractor.

Task 5 - Easements - Prepare legal descriptions metes and bounds and supporting sketches/maps/drawings for temporary and permanent easements required for the construction of the proposed water mains:

- a) Easements shall be initially located in areas which results in the least damage and disruption to the property.
- b) Modify the legal descriptions metes and bounds and supporting sketches/maps/drawings for each property as required by the County in the negotiation of the easements.
- c) Prepared on 8-1/2" x 11" drawings.

PROJECT SCHEDULE

County Issues Request for Qualifications	April 11, 2017
Qualifications Due to County	May 19, 2017
Select & Award Engineering Consultant	June, 2017
Negotiate Consultant Contract	August 2017
Design Completion	May 2018

Please demonstrate your qualifications to perform the work and your experience with similar projects. Provide a list of five (5) similar projects in last ten (10) years. Submittals shall be limited to five (5) pages in length, excluding appendices, resumes, and company brochures.

As required by Ohio Revised Code 153.65-71, responding firms will be evaluated and ranked in order of their qualifications for the project. Following this evaluation, the Warren County Board of Commissioners will enter into contract negotiations with the most highly qualified firm.

To be considered, three sets of Qualifications should be submitted by **5:00 p.m., Friday, May 19, 2017** to:

Chris Brausch, P.E.
Warren County Water and Sewer Department
P.O. Box 530
406 Justice Drive
Lebanon, Ohio 45036
513-695-1377

SUBMISSION

The firm's submission shall be in sufficient detail to provide Warren County with the following information:

1. Firm and Individual Qualifications.
 - A. Firms Background – Provide description of firm and years of operation.
 - B. Project Team – Provide a description of the project team organization including an organization chart.
 - C. Project Team Qualifications - Provide qualifications and experience of key project team personnel.
 - D. Firm Qualifications - provide descriptions of a minimum of five similar projects completed within the last ten years. Indicate status of the projects (completed or ongoing), client references, and involvement of proposed project team staff.
 - E. Warren County Experience – provide description of past and current projects performed for the County.
2. Geographic Information.
 - A. Number and location of offices in or near Ohio.
 - B. Location of office where this project will be performed.
3. Capacity to perform the work.
 - A. Size and availability of staff.
 - B. Projects in progress.
4. Project Approach
 - A. Familiarity and Understanding of Project
 - B. Project Approach
 - C. Proposed Scope
 - D. Proposed Schedule
5. Insurance
 - A. Documentation of firm's Professional Liability Insurance Policy.



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SELECTION OF AN ENGINEERING FIRM FOR THE LOWER SPRINGBORO WATERLINE PROJECT

WHEREAS, this Board of County Commissioners (the "Board") of the County of Warren, Ohio (the "County") recognizing the need to construct waterline improvements from Lower Springboro Road to Corwin Road, directed the Warren County Water and Sewer Department on April 11, 2017, through Resolution 17-0594, to issue a Request for Qualifications for aforesated improvements; and

WHEREAS, Section 153.65-71 of the Ohio Revised Code identifies the requirements and procedures for procuring the services of a consulting engineering firm for the development of detailed plans, specifications, and bid documents for the aforesated project; and

WHEREAS, thirteen qualification submittals from engineering consulting companies were received, reviewed and evaluated by the Warren County Water and Sewer Department with the results of the review provided to the Board during the June 12, 2017 work session; and

WHEREAS, during that public work session this Board directed the Warren County Water and Sewer Department to enter into negotiations with the top ranked firm,

NOW THEREFORE BE IT RESOLVED, to direct the Water and Sewer Department to initiate negotiations with Jones Warner Consultants, Inc. (JWCI) for the respective engineering services.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – yea

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 13th day of June 2017.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc: Auditor _____
Water/Sewer (file
Project File